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TRAVEL SECURITY

SAAB DEPLOYMENT READY

JENS BERGLUND
DIRECTOR
HEAD OF PERSONNEL SECURITY

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WHY IS TRAVEL RISK MANAGEMENT IMPORTANT?

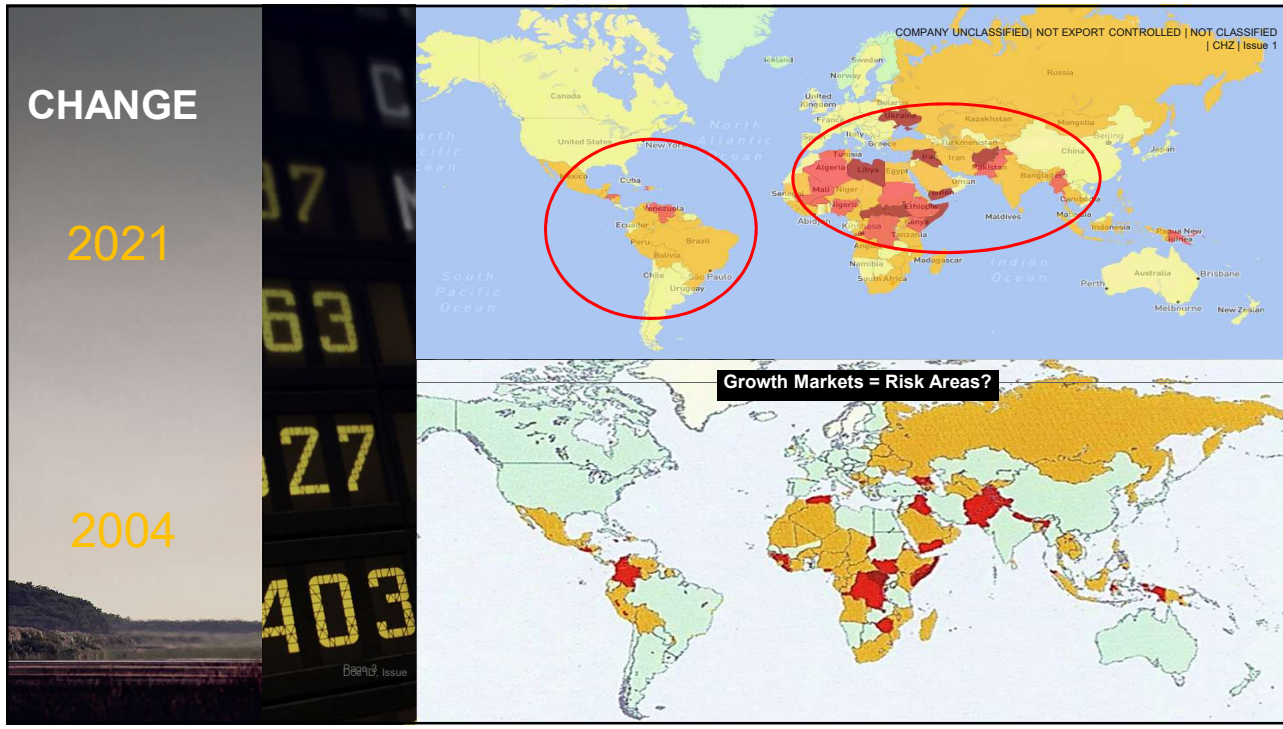
Because your employees and your business are important!

Success factors:

- Management commitment (Live your values)
- Business goals
- Know requirements
- A holistic cost approach
- Clear mandates (budget – driver)
- Focus on reality - tools and procedures

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    graph TD
      CA[CONTEXT ANALYSIS] --> RA[RISK ASSESSMENT]
      RA --> SP[SECURITY PROCEDURES]
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      CP --> RAN[REPORTING & ANALYSIS]
      RAN --> CA
  
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Internal stakeholders

- Line management
- Communications
- Finance (procurement)
- Legal
- HR

Other stakeholders

- Travel Agency
- Insurance Provider
- Assistance Provider
- Governmental organizations
- Foreign authorities
- Customers
- Suppliers

Arbetsmiljölagen

ARBETSMILJÖ VERKET

Law & authorities

ISO 31000 Standards

Growth & sustainability

MANAGER

Competitors

Media & Brand

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ARBETSMILJÖLAGEN (3 KAP)

3 § Krav på arbetsgivarens instruktionsskyldighet

*"Arbetsgivaren ska se till att arbetstagaren får god kännedom om de förhållanden, under vilka arbetet bedrivs, och att arbetstagaren **upplyses om de risker** som kan vara förbundna med arbetet.*

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"The *Occupational Safety and Health Act* requires employers to comply with hazard-specific safety and health standards.

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FÖRSTA HJÄLPEN & KRISSTÖD (AFS 1999:7)

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Med hänsyn till **verksamhetens art, omfattning och de särskilda risker** som finns skall det finnas tillräckligt antal personer, som kan ge första hjälpen, tillgängliga på arbetsstället. Åtgärder skall vidtas för att kunskaper och färdigheter i första hjälpen hålls aktuella.

7 § Kunskaper om krisstöd


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8 § Utrustning för första hjälpen

Vid alla arbetsställen skall i tillräcklig omfattning finnas utrustning för första hjälpen. **Utrustningen skall vara anpassad efter riskerna i verksamheten.** Den skall vara varselmärkt med skylt och vara lätt att komma åt.



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WHAT IS THE TRAVEL SECURITY RISKS?

Not always the obvious!!


Success factors:

- Monitoring from a assistance provider
- Adapt operations accordingly
- Communicate the risk as a trigger
- Look at residual risks





SHARK


vs



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WHAT IS THE TRAVEL SECURITY





TE

KIDNAPING

FIRE

STREET CRIME

ACCIDENTS

NATURAL DISASTERS

ACTIVISTS

THEFT

FRAUD

CORRUPTION

VIOLENCE

SABOTAGE

NEGLIGENCE

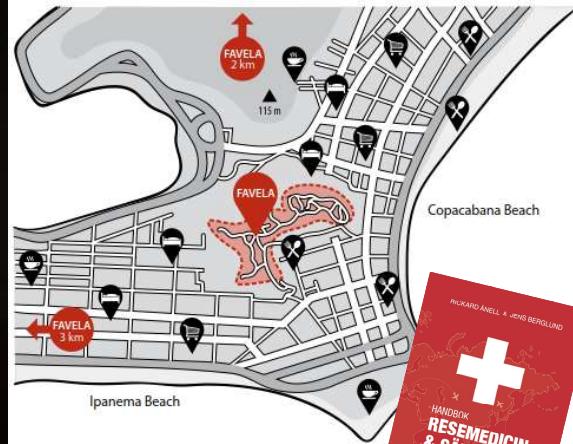

ORGANIZED CRIME


CYBER CRIME

SOCIAL UNREST

ESPIONAGE

COUNTERFEIT

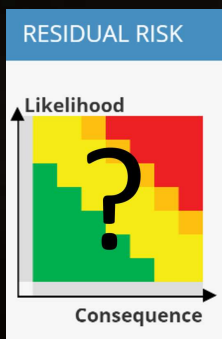





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WHAT IS THE TRAVEL SECURITY RISKS?

RESIDUAL RISK



RISK ASSESSMENT		SECURITY PROCEDURES	
Category	Risk	Category	RR
Roads & traffic <i>Varying standard</i>	M	Drive planned routes, minimum two vehicles travelling together	L
Other Transport <i>Unreliable</i>	H	Only use recommended taxis, avoid other public transport	M
Power & Telecom. <i>Occasional blackouts</i>	M	Bring back-up batteries and generators, bring sat-phone	L
Corruption <i>Widespread</i>	H	Avoid situations when you need police. Use regional office to communicate with authorities	M
Natural Hazards <i>Floods</i>	M	Plan routes and stay aware, 4x4 wheeler when on smaller roads	M
Accommodations <i>Various quality</i>	M	Only use recommended hotels	L
Infections <i>Malaria, Cholera</i>	M	Use barrier protections, insect repellents, chemical prophylaxis and vaccines	L
Water & Food <i>Elevated risk</i>	M	Avoid street food, avoid pre-peeled fruit, choose hot, cooked food. Only drink bottled water	L
Heat Stress <i>Dry, hot climate</i>	M	Stay in shade, rehydrate and use AC and sunscreen	L
Medical Care <i>Various quality</i>	M	Only use recommended hospitals	L
Intellectual Property <i>Elevated Threat</i>	H	Use encrypted hard drive, encrypted IP and VPN-solution for all company communication.	M
Crime <i>Elevated risk</i>	H	Keep a low profile, avoid dark streets, don't show signs of wealth. Move in groups. Don't resist attackers.	M
Terrorism <i>High Frequencies</i>	M	Minimise time spent at potential target areas	L
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Occ. Health & Safety <i>Various Levels</i>	M	See individual/site specific risks.	L

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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

Not much without knowledge and gear!

Success factors:

- Structured and risk based approach
- Timing is important
- Handbook and intra-net information
- Security equipment
- Training for behaviour change DRT

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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

START → **FINISH**

STAGE 1: COUNTRY REPORTS
Icons: Briefcase, Checklist
Label: DEPLOYMENT READY

STAGE 2: TRAVEL AGENCY
Icon: Envelope
Label: PRE-TRIP ADVISORY

STAGE 3: TRAVEL
Icon: Smartphone
Label: ASSISTANCE & ALERTS

STAGE 4: INCIDENT
Icon: Smartphone with location pin
Label: ASSISTANCE & TRACKING

Global Assistance Centre Services:
 - Pre Trip-Advisory
 - Travel Tracking
 - Email Alerts
 - Online Medical info
 - Online Security info
 - Mobile App

QUICK REP

WHAT CAN WE DO TO MANAGE SECURITY RISKS?

INDIA

Country facts	
Capital	Delhi
Language	Hindi 14%, English
Population	1.189 billion
Religions	Hindu 80%
Time zone	GMT +5:30
Currency	Indian Rupee
	www.india.in www.gov.in

Saab market overview
Saab has had an office in Delhi, India for the last eight years. The office has around 20 employees and representation from all BUs. Saab has multiple ongoing partnerships and advisory relationships in India, including an IPR centre & scoring presence in India for Administrative components, A/P for Administrative Assistance.

Business Area	Personnel	Operation & Campaign	Site
Market Area	Local staff: Experts	Handling team for all BUs, HR/Administrative support, Partnership/Offices team	New Delhi
Administration	Local staff	Handling	New Delhi
Expatriates	Local staff	Campaign support	New Delhi
Electronic Challenge Relations	Experts, Local staff	Handling	New Delhi
Industrial Products and Services	Experts	Administrative Support Team, Campaign Mgr, some collaboration (Administrative A/P)	Belgium, Hyderabad, Bangalore
Security and Defence Operations	Experts	Handling of IS joint Development program	New Delhi
Support and Services	Experts	Handling	New Delhi

RISK RATING

- Saab: High
- Global: High
- Regional: High
- Control Risk: Travel Security

DEPLOYMENT READY

- Deployment Ready
- Education Preparation
- Local Security Regulations
- Personal Health & Vaccine Briefing
- Passports and Visas

TRAVEL REGULATIONS

- Travel Restriction
- Economy Atrial
- Security Clearance
- Hotel
- Car Rental Restriction
- Taxi Restriction
- Public Transport Restriction

H Hotel

CR Car Rental Restriction

TR Taxi Restriction

PT Public Transport Restriction

C Saab Standard Computer

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INSIGNIFICANT/LOW RISK ACTIONS 1-5

1 Before and During Travel	2 Security Equipment & Services	3 Vaccine, Medicine & Health and Safety Risk	4 Emergency and Insurance Assistance	5 Passport, Visa & Travel Directive
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M MEDIUM RISK ACTIONS 1-10

6 Deployment Ready Training part 0	7 Travel Security Kit & Spare Phone	8 Medical Accessibility	9 Advice by Local Office	10 Deployment Ready Checklist
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H HIGH RISK ACTIONS 1-15

11 Deployment Ready Training part 1-2	12 First Aid Equipment	13 Medical Assessment	14 ISOPREP	15 Journey Management System
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BEFORE AND DURING TRAVEL

SUMMARY OF ACTIONS

<p>READ COUNTRY REPORT</p> <ul style="list-style-type: none"> -Travel regulations -Risk levels & security advice -Map with risk zones -Country information 	<p>DOWNLOAD THE APP</p> <ul style="list-style-type: none"> -Emergency assistance -"Check-in" -Security updates -Country information/awareness 	<p>READ PRE-TRIP ADVISORY</p> <ul style="list-style-type: none"> -Automatic reminder -Risk levels & security advice -Country information -Emergency information
---	--	--

← PREVIOUS DETAILED DESCRIPTION NEXT →

READ COUNTRY REPORTS

WHY To establish the risk and find useful tips for your safety.
WHO Go to country reports, read and follow.

DOWNLOAD THE APP

WHY To enable accessible assistance and information while you are travelling.
WHO See instructions below.

THE APP MAIN FUNCTIONS

- The assistance number is pre-programmed in the app, if calling for assistance you will reach Global Assistance Center.
- If you're affected by, or in the vicinity of an incident, you shall check-in on your location. When checked-in, Global Assistance Center and Saab Security can assess your situation and offer more specific assistance and support.
- The app provides you with location based medical and security updates, with information about how to avoid or deal with upcoming situations.

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Travel Security App

- One Click Global Emergency Call
- 24/7 Medical and Security Advice
- Check-In for Support
- Security and medical Notifications
- Medical and Security Online Guides

Travel Medicine & Security Handbook

Pocket Country Security Guide

- Local risk
- Maps
- Contact numbers
- Emergency procedures

Travel Security Kit

First Aid Kit ITK

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WHAT CAN WE DO IN CASE OF INCIDENTS OR CRISES?

Not much without knowledge and gear!

Success factors:

- Assistant provider available
- Proactive approach
- Trained employees
- Trained management team
- Crises vs Incident

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
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EVACUATION PHASES	
Preparatory	
Warning	
Stand-by	
Evacuate Non-Essential Staff	
Evacuate all	



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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?

Not much without knowledge and gear!

Plan for actions in case of deviation of main plan


- Victim of crimes
- Civil unrest
- Injury or death
- Kidnap & Ransom
- Natural disasters
- Fire incidents
- Information/hardware loss

BE YOUR OWN BODY GUARD!



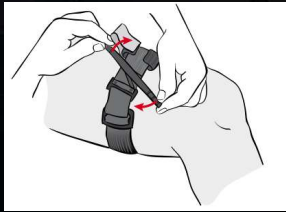
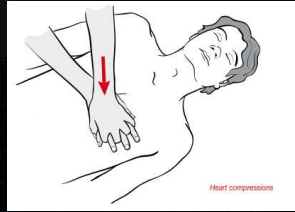






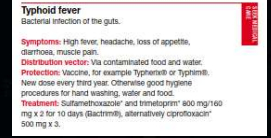


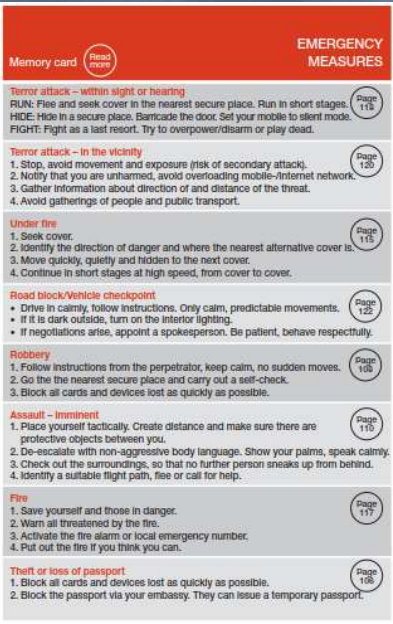
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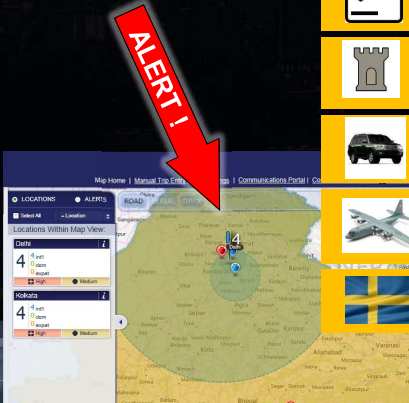







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	0	Alert employees and coordination centres of deteriorated situation. Increase alert level in-country and set Notice-to-Move.
	1	Stop incoming / planned personnel. Travel Ban
	2	Advance planned departures – keep only essential staff (regular flights)
	3	Stand Fast at secure locations (Evacuation Assembly Area). Be prepared to evacuate with essential personal and company equipment
	4	Movement to designated Evacuation Port of Departure PoD with safe transports on safe routes
	5	Await evacuation flight at PoD. Contracted air transport company. Immigration routines.
	6	Flight to Safe Haven. Transfer to regular flights for home country.

Basic Security

Informationssäkerhet
Anläggningskydd
Personalsäkerhet
Resesäkerhet

Ta reda på risknivå

Olika länder är olika säkra att resa till och kräver därför olika nivåer av förberedelser. Ju högre risknivå desto fler förberedelser innebär det. Inför din resa är det därför viktigt att känna till vilken risknivå det är på ditt destinationsland.

→ Vilken huvudrisknivå bedöms följande länder till?

Storbritannien

Venezuela

Indien

Somalia



Låg risk

Medium risk

Hög risk

Väldigt hög risk

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WHAT CAN WE DO AFTER AN INCIDENT?

Learn and develop!

Success factors:

- Establish report system and culture
- Evaluate situational awareness and training
- Evaluate possible motives and targeting
- Review effectiveness of security planning and training
- Implement finding

A circular process diagram with five steps connected by arrows in a clockwise cycle:

- REPORTING & ANALYSIS
- CONTEXT ANALYSIS
- RISK ASSESSMENT
- SECURITY PROCEDURES
- CONTINGENCY PLANNING

The diagram is set against a background image of a modern building at night.

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WHAT WE LEARNED DURING OUR PATH...

Travel Security will endorse:

1. Resilient global operations with a customer focus
2. Attract and keep the best
3. Live your own values, Live your customers values
4. Focus on behavior change and tools – PowerPoints and policies does not save lives!

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SAAB TECHNOLOGIES

RICKARD ANELL & JENS BERGLUND

HANDBOK RESEMEDICIN & SÄKERHET
FAKTA | RÅD | BEHANDLING

RICKARD ANELL & JENS BERGLUND

HANDBOK TRAVEL MEDICINE & SECURITY
FACTS | ADVICE | TREATMENT

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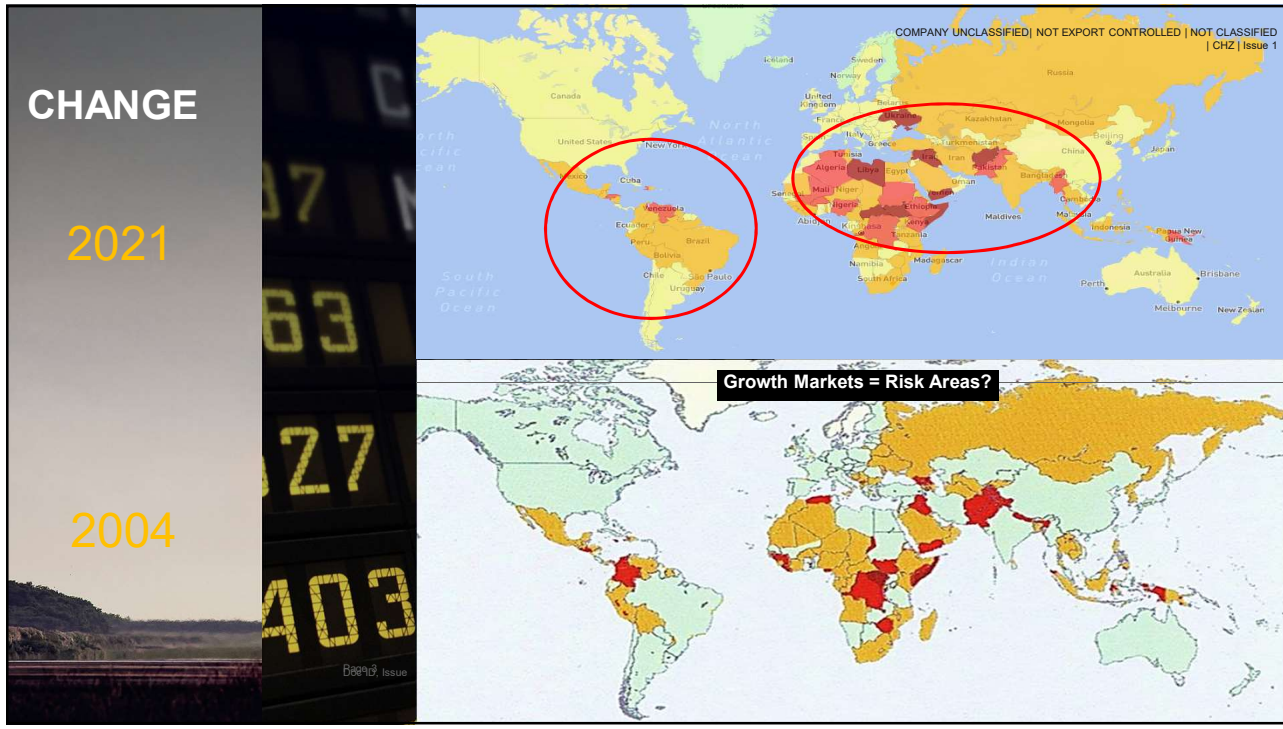
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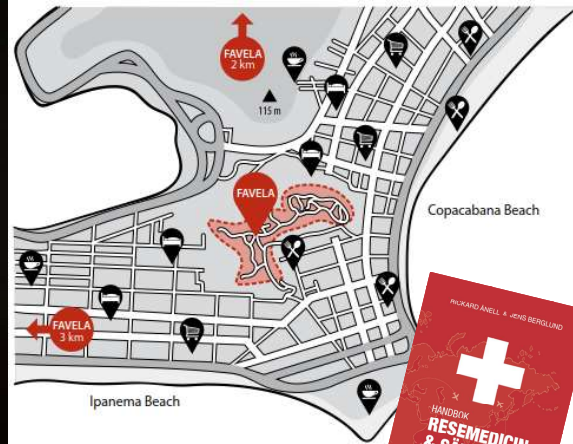

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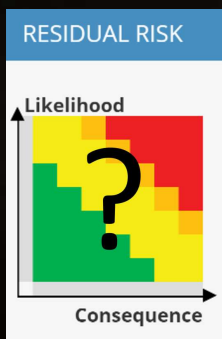





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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

START → **FINISH**

STAGE 1: COUNTRY REPORTS (Deployment Ready icon)

STAGE 2: TRAVEL AGENCY (Pre-Trip Advisory icon)

STAGE 3: TRAVEL (Assistance & Alerts icon)

STAGE 4: INCIDENT (Assistance & Tracking icon)

Global Assistance Centre Services: Pre-Trip-Advisory, Travel Tracking, Email Alerts, Online Security info, Online Medical info

QUICK REP

INDIA

Country facts

Capital	Delhi
Language	Hindi 14%, English
Population	1.199 billion
Religion	Hindu 80%
Time zone	GMT +5:30
Currency	Indian Rupee

Saab market overview

Market Area	Personnel	Operation & Campaign	Site
Market Area	Local staff: Experts	Handling team for all B2B, HR/Administrative support, Partnership/Offices team	New Delhi
Administration	Local Staff	Handling	New Delhi
Expatriates	Local Staff	Campaign support	New Delhi
Electronic Challenge Relations	Experts, Local Staff	Handling	New Delhi
Industrial Products and Services	Experts	Administrative Support Team, Campaign Mgr, some collaboration (Administrative AI)	Belgium, Hyderabad, Bangalore
Security and Defence Operations	Experts	Handling of IS Joint Development program	New Delhi
Support and Services	Experts	Handling	New Delhi

RISK RATING

- Saab Mark
- Global Risk Travel Security

DEPLOYMENT READY

- Deployment Ready
- Education Preparatory
- Local Security Regulations
- Personal Health & Vaccine Briefing
- Passports and Visas

TRAVEL REGULATIONS

- Travel Restriction
- Economy Atrial
- Security Clearance
- Hotel
- Car Rental Restriction
- Taxi Restriction
- Public Transport Restriction

Summary Box:

- H Hotel
- CR Car Rental Restriction
- T Taxi Restriction
- PT Public Transport Restriction
- C Saab Standard Computer

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INSIGNIFICANT/LOW RISK ACTIONS 1-5

- 1 Before and During Travel
- 2 Security Equipment & Services
- 3 Vaccine, Medicine & Health and Safety Risk
- 4 Emergency and Insurance Assistance
- 5 Passport, Visa & Travel Directive

MEDIUM RISK ACTIONS 1-10

- 6 Deployment Ready Training part 0
- 7 Travel Security Kit & Spare Phone
- 8 Medical Accessibility
- 9 Advice by Local Office
- 10 Deployment Ready Checklist

HIGH RISK ACTIONS 1-15

- 11 Deployment Ready Training part 1-2
- 12 First Aid Equipment
- 13 Medical Assessment
- 14 ISOPREP
- 15 Journey Management System

BEFORE AND DURING TRAVEL

SUMMARY OF ACTIONS

- READ COUNTRY REPORT**
 - Travel regulations
 - Risk levels & security advice
 - Map with risk zones
 - Country information
- DOWNLOAD THE APP**
 - Emergency assistance
 - "Check-in"
 - Security updates
 - Country information/awareness
- READ PRE-TRIP ADVISORY**
 - Automatic reminder
 - Risk levels & security advice
 - Country information
 - Emergency information

READ COUNTRY REPORTS

WHY To establish the risk and find useful tips for your safety.
WHO Go to country reports, read and follow.

DOWNLOAD THE APP

WHY To enable accessible assistance and information while you are travelling.
WHO See instructions below.

THE APP MAIN FUNCTIONS

- The assistance number is pre-programmed in the app, if calling for assistance you will reach Global Assistance Center.
- If you're affected by, or in the vicinity of, an incident, you shall check-in on your location. When checked-in, Global Assistance Center and Saab Security can assess your situation, and offer more specific assistance and support.
- The app provides you with location based medical and security updates, with information about how to avoid or deal with upcoming situations.

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Travel Security App

- One Click Global Emergency Call
- 24/7 Medical and Security Advice
- Check-In for Support
- Security and medical Notifications
- Medical and Security Online Guides

Travel Medicine & Security Handbook

Pocket Country Security Guide

- Local risk
- Maps
- Contact numbers
- Emergency procedures

Travel Security Kit

First Aid Kit ITK

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WHAT CAN WE DO IN CASE OF INCIDENTS OR CRISES?

Not much without knowledge and gear!

Success factors:

- Assistant provider available
- Proactive approach
- Trained employees
- Trained management team
- Crises vs Incident

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
      B --> C[SECURITY PROCEDURES]
      C --> D[CONTINGENCY PLANING]
      D --> E[REPORTING & ANALYSIS]
      E --> A
  
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EVACUATION PHASES	
Preparatory	
Warning	
Stand-by	
Evacuate Non-Essential Staff	
Evacuate all	



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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?

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Plan for actions in case of deviation of main plan


- Victim of crimes
- Civil unrest
- Injury or death
- Kidnap & Ransom
- Natural disasters
- Fire incidents
- Information/hardware loss

BE YOUR OWN BODY GUARD!



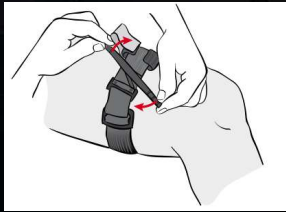
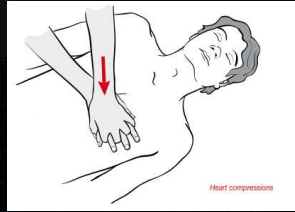






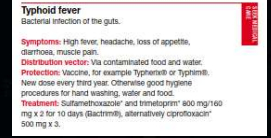


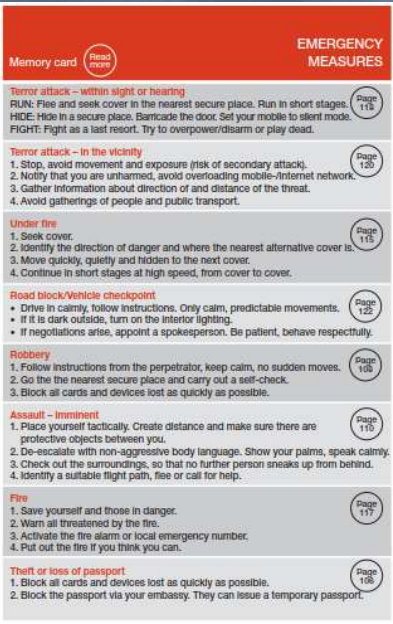
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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?









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	0	Alert employees and coordination centres of deteriorated situation. Increase alert level in-country and set Notice-to-Move.
	1	Stop incoming / planned personnel. Travel Ban
	2	Advance planned departures – keep only essential staff (regular flights)
	3	Stand Fast at secure locations (Evacuation Assembly Area). Be prepared to evacuate with essential personal and company equipment
	4	Movement to designated Evacuation Port of Departure PoD with safe transports on safe routes
	5	Await evacuation flight at PoD. Contracted air transport company. Immigration routines.
	6	Flight to Safe Haven. Transfer to regular flights for home country.

Basic Security

Informationssäkerhet Anläggningskydd Personalsäkerhet Resesäkerhet

Ta reda på risknivå

Olika länder är olika säkra att resa till och kräver därför olika nivåer av förberedelser. Ju högre risknivå desto fler förberedelser innebär det. Inför din resa är det därför viktigt att känna till vilken risknivå det är på ditt destinationsland.

→ Vilken huvudrisknivå bedöms följande länder till?

Storbritannien

Venezuela

Indien

Somalia

Låg risk

Medium risk

Hög risk

Väldigt hög risk

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WHAT CAN WE DO AFTER AN INCIDENT?

Learn and develop!

Success factors:

- Establish report system and culture
- Evaluate situational awareness and training
- Evaluate possible motives and targeting
- Review effectiveness of security planning and training
- Implement finding

A circular process diagram with five steps in rounded rectangular boxes, connected by a circular arrow. The steps are: REPORTING & ANALYSIS (yellow box), CONTEXT ANALYSIS (grey box), RISK ASSESSMENT (grey box), SECURITY PROCEDURES (grey box), and CONTINGENCY PLANNING (grey box). The diagram is set against a background of a city at night.

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WHAT WE LEARNED DURING OUR PATH...

Travel Security will endorse:

1. Resilient global operations with a customer focus
2. Attract and keep the best
3. Live your own values, Live your customers values
4. Focus on behavior change and tools – PowerPoints and policies does not save lives!

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
      B --> C[SECURITY PROCEDURES]
      C --> D[CONTINGENCY PLANING]
      D --> A
  
```

24

SAAB TECHNOLOGIES

RICKARD ANELL & JENS BERGLUND
HANDBOOK
RESEMEDICIN & SÄKERHET
FAKTA | RÅD | BEHANDLING
SÖDRA

RICKARD ANELL & JENS BERGLUND
HANDBOOK
TRAVEL MEDICINE & SECURITY
FACTS | ADVICE | TREATMENT
SOUTH

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TRAVEL SECURITY

SAAB DEPLOYMENT READY

JENS BERGLUND
DIRECTOR
HEAD OF PERSONNEL SECURITY

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WHY IS TRAVEL RISK MANAGEMENT IMPORTANT?

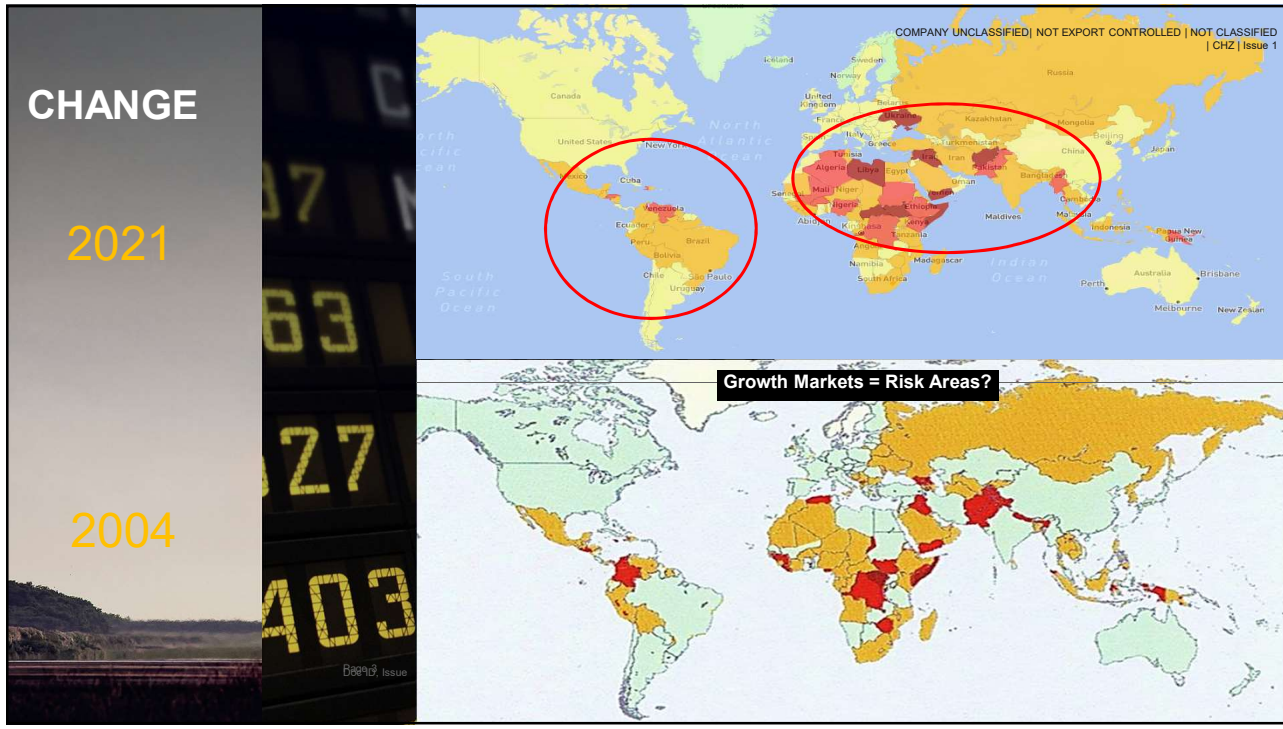
Because your employees and your business are important!

Success factors:

- Management commitment (Live your values)
- Business goals
- Know requirements
- A holistic cost approach
- Clear mandates (budget – driver)
- Focus on reality - tools and procedures

```

    graph TD
      CA[CONTEXT ANALYSIS] --> RA[RISK ASSESSMENT]
      RA --> SP[SECURITY PROCEDURES]
      SP --> CP[CONTINGENCY PLANING]
      CP --> RA_A[REPORTING & ANALYSIS]
      RA_A --> CA
  
```



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Internal stakeholders

- Line management
- Communications
- Finance (procurement)
- Legal
- HR

Other stakeholders

- Travel Agency
- Insurance Provider
- Assistance Provider
- Governmental organizations
- Foreign authorities
- Customers
- Suppliers

Arbetsmiljölagen

ARBETSMILJÖ VERKET

Law & authorities

ISO 31000

Standards

Growth & sustainability

MANAGER

Competitors

Media & Brand

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ARBETSMILJÖLAGEN (3 KAP)

3 § Krav på arbetsgivarens instruktionsskyldighet

*"Arbetsgivaren ska se till att arbetstagaren får god kännedom om de förhållanden, under vilka arbetet bedrivs, och att arbetstagaren **upplyses om de risker** som kan vara förbundna med arbetet.*

*Arbetsgivaren ska förvissa sig om att **arbetstagaren har den utbildning som behövs** och vet vad han har att iaktta för att undgå riskerna i arbetet.*

*Arbetsgivaren ska se till att **endast arbetstagare som har fått tillräckliga instruktioner får tillträde till områden** där det finns en påtaglig risk för ohälsa eller olycksfall"*





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LEGAL OBLIGATIONS



"It shall be the duty of every employer to ensure; so far as is **reasonably practicable**, the health, safety and welfare at work of all his employees."

Section 2(1) of the Health and Safety at Work etc Act 1974 states:





"The *Occupational Safety and Health Act* requires employers to comply with hazard-specific safety and health standards.

In addition, employers must provide their employees with a workplace **free from recognized hazards** likely to cause death or serious physical harm under Section 5(a)(1), the General Duty Clause of the Act. "

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FÖRSTA HJÄLPEN & KRISSTÖD (AFS 1999:7)

6 § Kunskaper i första hjälpen


Med hänsyn till **verksamhetens art, omfattning och de särskilda risker** som finns skall det finnas tillräckligt antal personer, som kan ge första hjälpen, tillgängliga på arbetsstället. Åtgärder skall vidtas för att kunskaper och färdigheter i första hjälpen hålls aktuella.

7 § Kunskaper om krisstöd


Chefer och arbetsledande personal skall ha tillräckliga kunskaper om krisstöd för att kunna planera och ordna detta på ett lämpligt sätt.

8 § Utrustning för första hjälpen

Vid alla arbetsställen skall i tillräcklig omfattning finnas utrustning för första hjälpen. **Utrustningen skall vara anpassad efter riskerna i verksamheten.** Den skall vara varselmärkt med skylt och vara lätt att komma åt.



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WHAT IS THE TRAVEL SECURITY RISKS?

Not always the obvious!!


Success factors:

- Monitoring from a assistance provider
- Adapt operations accordingly
- Communicate the risk as a trigger
- Look at residual risks





SHARK


vs



HIPPO









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WHAT IS THE TRAVEL SECURITY





TE

KIDNAPING

FIRE

STREET CRIME

ACCIDENTS

NATURAL DISASTERS

ACTIVISTS

THEFT

FRAUD

CORRUPTION

INSIDER THREATS

VIOLENCE

SABOTAGE

NEGLIGENCE

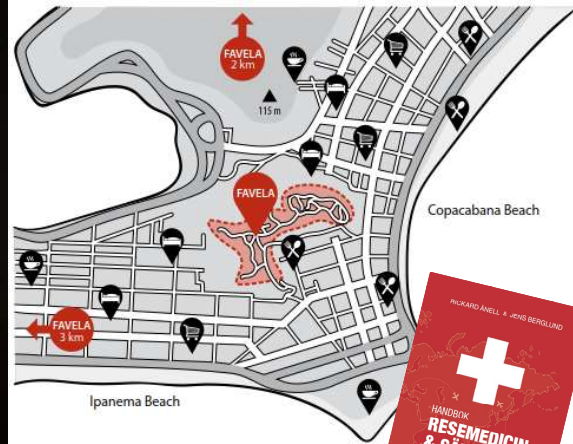

ORGANIZED CRIME


CYBER CRIME

SOCIAL UNREST

ESPIONAGE

COUNTERFEIT

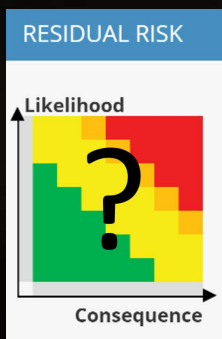





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WHAT IS THE TRAVEL SECURITY RISKS?

RESIDUAL RISK



RISK ASSESSMENT		SECURITY PROCEDURES	
Category	Risk	Category	RR
Roads & traffic <i>Varying standard</i>	M	Drive planned routes, minimum two vehicles travelling together	L
Other Transport <i>Unreliable</i>	H	Only use recommended taxis, avoid other public transport	M
Power & Telecom. <i>Occasional blackouts</i>	M	Bring back-up batteries and generators, bring sat-phone	L
Corruption <i>Widespread</i>	H	Avoid situations when you need police. Use regional office to communicate with authorities	M
Natural Hazards <i>Floods</i>	M	Plan routes and stay aware, 4x4 wheeler when on smaller roads	M
Accommodations <i>Various quality</i>	M	Only use recommended hotels	L
Infections <i>Malaria, Cholera</i>	M	Use barrier protections, insect repellents, chemical prophylaxis and vaccines	L
Water & Food <i>Elevated risk</i>	M	Avoid street food, avoid pre-peeled fruit, choose hot, cooked food. Only drink bottled water	L
Heat Stress <i>Dry, hot climate</i>	M	Stay in shade, rehydrate and use AC and sunscreen	L
Medical Care <i>Various quality</i>	M	Only use recommended hospitals	L
Intellectual Property <i>Elevated Threat</i>	H	Use encrypted hard drive, encrypted IP and VPN-solution for all company communication.	M
Crime <i>Elevated risk</i>	H	Keep a low profile, avoid dark streets, don't show signs of wealth. Move in groups. Don't resist attackers.	M
Terrorism <i>High Frequencies</i>	M	Minimise time spent at potential target areas	L
Social Unrest <i>Elevated risk</i>	H	Avoid demonstrations, rallies and picket lines.	L
Occ. Health & Safety <i>Various Levels</i>	M	See individual/site specific risks.	L

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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

Not much without knowledge and gear!

Success factors:

- Structured and risk based approach
- Timing is important
- Handbook and intra-net information
- Security equipment
- Training for behaviour change DRT

```

    graph TD
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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

START → **FINISH**

STAGE 1: COUNTRY REPORTS
Icons: Briefcase, Checklist
Label: DEPLOYMENT READY

STAGE 2: TRAVEL AGENCY
Icon: Envelope
Label: PRE-TRIP ADVISORY

STAGE 3: TRAVEL
Icon: Smartphone
Label: ASSISTANCE & ALERTS

STAGE 4: INCIDENT
Icon: Smartphone with location pin
Label: ASSISTANCE & TRACKING

Global Assistance Centre Services:
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 - Travel Tracking
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1 Travel Security App

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First Aid Kit ITK

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Preparatory
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Evacuate Non-Essential Staff
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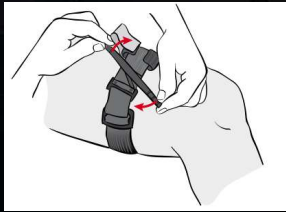
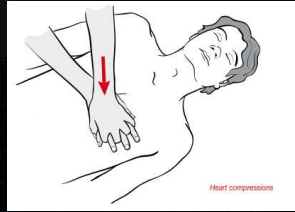






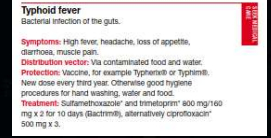


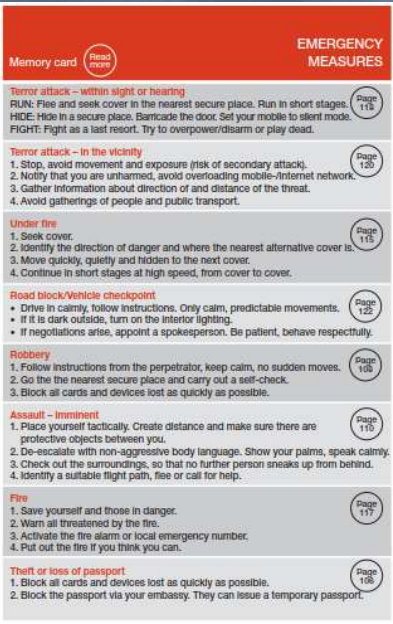
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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?









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Somalia

LOW MEDIUM HIGH VERY HIGH

Låg risk

Medium risk

Hög risk

Väldigt hög risk

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A circular process diagram with five steps connected by arrows in a clockwise cycle:

- REPORTING & ANALYSIS** (highlighted in yellow)
- CONTEXT ANALYSIS**
- RISK ASSESSMENT**
- SECURITY PROCEDURES**
- CONTINGENCY PLANNING**

The background of the slide features a night-time aerial view of a modern building complex.

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COMPANY CONFIDENTIAL | NOT EXPORT CONTROLLED | NOT CLASSIFIED
| CHZ | Issue 1

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    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
      B --> C[SECURITY PROCEDURES]
      C --> D[CONTINGENCY PLANING]
      D --> A
  
```

SAAB TECHNOLOGIES

RICKARD ANELL & JENS BERGLUND
HANDBOK
RESEMEDICIN & SÄKERHET
FAKTA | RÅD | BEHANDLING
SÖDRA

RICKARD ANELL & JENS BERGLUND
HANDBOK
TRAVEL MEDICINE & SECURITY
FACTS | ADVICE | TREATMENT
SÖDRA

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TRAVEL SECURITY

SAAB DEPLOYMENT READY

JENS BERGLUND
DIRECTOR
HEAD OF PERSONNEL SECURITY

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WHY IS TRAVEL RISK MANAGEMENT IMPORTANT?

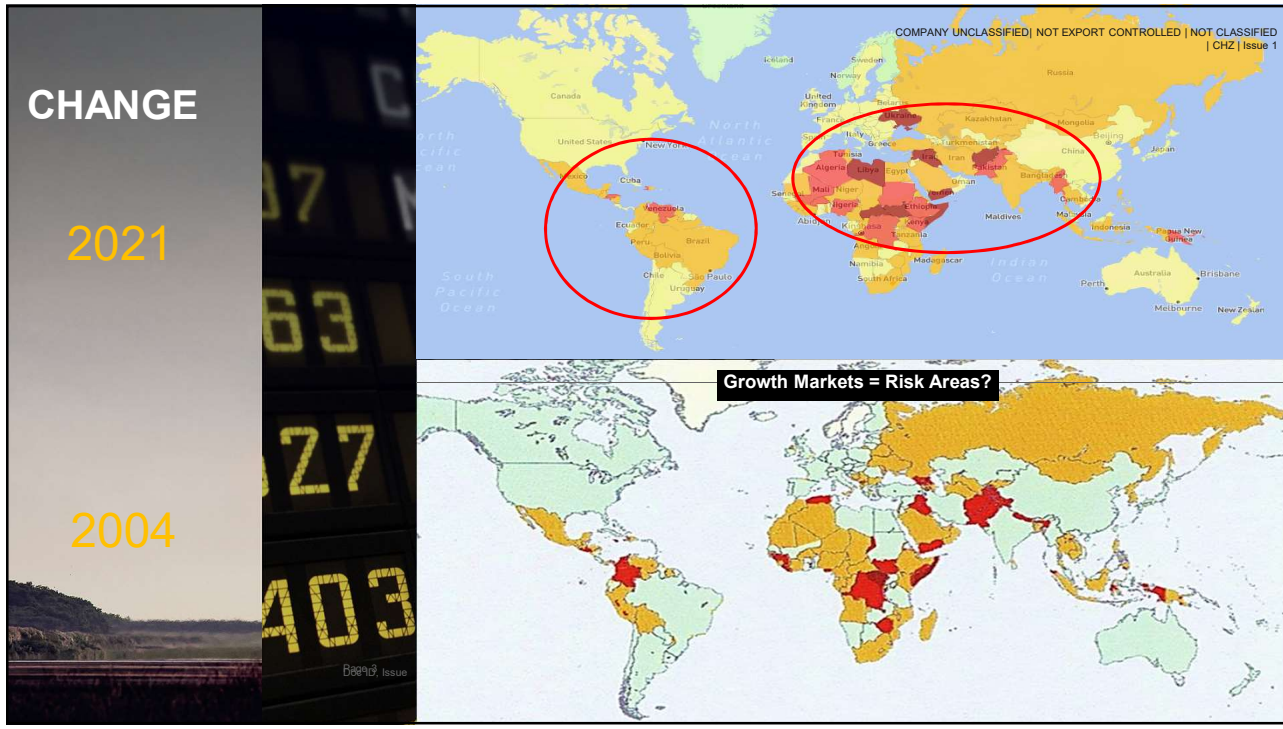
Because your employees and your business are important!

Success factors:

- Management commitment (Live your values)
- Business goals
- Know requirements
- A holistic cost approach
- Clear mandates (budget – driver)
- Focus on reality - tools and procedures

```

    graph TD
      CA[CONTEXT ANALYSIS] --> RA[RISK ASSESSMENT]
      RA --> SP[SECURITY PROCEDURES]
      SP --> CP[CONTINGENCY PLANING]
      CP --> RAN[REPORTING & ANALYSIS]
      RAN --> CA
  
```



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Internal stakeholders

- Line management
- Communications
- Finance (procurement)
- Legal
- HR

Other stakeholders

- Travel Agency
- Insurance Provider
- Assistance Provider
- Governmental organizations
- Foreign authorities
- Customers
- Suppliers

Arbetsmiljölagen

ARBETSMILJÖ VERKET

Law & authorities

ISO 31000 Standards

Growth & sustainability

MANAGER

Competitors

Media & Brand

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ARBETSMILJÖLAGEN (3 KAP)

3 § Krav på arbetsgivarens instruktionsskyldighet

*"Arbetsgivaren ska se till att arbetstagaren får god kännedom om de förhållanden, under vilka arbetet bedrivs, och att arbetstagaren **upplyses om de risker** som kan vara förbundna med arbetet.*

*Arbetsgivaren ska förvissa sig om att **arbetstagaren har den utbildning som behövs** och vet vad han har att iakttä för att undgå riskerna i arbetet.*

*Arbetsgivaren ska se till att **endast arbetstagare som har fått tillräckliga instruktioner får tillträde till områden** där det finns en påtaglig risk för ohälsa eller olycksfall"*





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LEGAL OBLIGATIONS



"It shall be the duty of every employer to ensure; so far as is **reasonably practicable**, the health, safety and welfare at work of all his employees."

Section 2(1) of the Health and Safety at Work etc Act 1974 states:





"The *Occupational Safety and Health Act* requires employers to comply with hazard-specific safety and health standards.

In addition, employers must provide their employees with a workplace **free from recognized hazards** likely to cause death or serious physical harm under Section 5(a)(1), the General Duty Clause of the Act. "

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FÖRSTA HJÄLPEN & KRISSTÖD (AFS 1999:7)

6 § Kunskaper i första hjälpen


Med hänsyn till **verksamhetens art, omfattning och de särskilda risker** som finns skall det finnas tillräckligt antal personer, som kan ge första hjälpen, tillgängliga på arbetsstället. Åtgärder skall vidtas för att kunskaper och färdigheter i första hjälpen hålls aktuella.

7 § Kunskaper om krisstöd


Chefer och arbetsledande personal skall ha tillräckliga kunskaper om krisstöd för att kunna planera och ordna detta på ett lämpligt sätt.

8 § Utrustning för första hjälpen

Vid alla arbetsställen skall i tillräcklig omfattning finnas utrustning för första hjälpen. **Utrustningen skall vara anpassad efter riskerna i verksamheten.** Den skall vara varselmärkt med skylt och vara lätt att komma åt.



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WHAT IS THE TRAVEL SECURITY RISKS?

Not always the obvious!!


Success factors:

- Monitoring from a assistance provider
- Adapt operations accordingly
- Communicate the risk as a trigger
- Look at residual risks





SHARK


vs



HIPPO









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WHAT IS THE TRAVEL SECURITY





TE

KIDNAPING

FIRE

STREET CRIME

ACCIDENTS

NATURAL DISASTERS

ACTIVISTS

THEFT

FRAUD

CORRUPTION

VIOLENCE

SABOTAGE

NEGLIGENCE

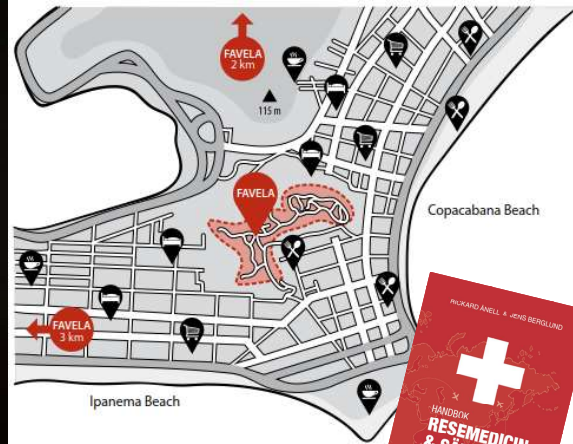

ORGANIZED CRIME


CYBER CRIME

SOCIAL UNREST

ESPIONAGE

COUNTERFEIT

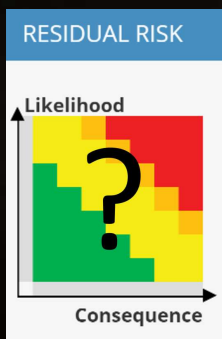





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WHAT IS THE TRAVEL SECURITY RISKS?

RESIDUAL RISK



RISK ASSESSMENT		SECURITY PROCEDURES	
Category	Risk	Category	RR
Roads & traffic <i>Varying standard</i>	M	Drive planned routes, minimum two vehicles travelling together	L
Other Transport <i>Unreliable</i>	H	Only use recommended taxis, avoid other public transport	M
Power & Telecom. <i>Occasional blackouts</i>	M	Bring back-up batteries and generators, bring sat-phone	L
Corruption <i>Widespread</i>	H	Avoid situations when you need police. Use regional office to communicate with authorities	M
Natural Hazards <i>Floods</i>	M	Plan routes and stay aware, 4x4 wheeler when on smaller roads	M
Accommodations <i>Various quality</i>	M	Only use recommended hotels	L
Infections <i>Malaria, Cholera</i>	M	Use barrier protections, insect repellents, chemical prophylaxis and vaccines	L
Water & Food <i>Elevated risk</i>	M	Avoid street food, avoid pre-peeled fruit, choose hot, cooked food. Only drink bottled water	L
Heat Stress <i>Dry, hot climate</i>	M	Stay in shade, rehydrate and use AC and sunscreen	L
Medical Care <i>Various quality</i>	M	Only use recommended hospitals	L
Intellectual Property <i>Elevated Threat</i>	H	Use encrypted hard drive, encrypted IP and VPN-solution for all company communication.	M
Crime <i>Elevated risk</i>	H	Keep a low profile, avoid dark streets, don't show signs of wealth. Move in groups. Don't resist attackers.	M
Terrorism <i>High Frequencies</i>	M	Minimise time spent at potential target areas	L
Social Unrest <i>Elevated risk</i>	H	Avoid demonstrations, rallies and picket lines.	L
Occ. Health & Safety <i>Various Levels</i>	M	See individual/site specific risks.	L

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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

Not much without knowledge and gear!

Success factors:

- Structured and risk based approach
- Timing is important
- Handbook and intra-net information
- Security equipment
- Training for behaviour change DRT

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
      B --> C[SECURITY PROCEDURES]
      C --> D[CONTINGENCY PLANNING]
      D --> E[REPORTING & ANALYSIS]
      E --> A
  
```

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WHAT CAN WE DO TO MANAGE SECURITY RISKS?

START → **FINISH**

STAGE 1: COUNTRY REPORTS
Icons: Briefcase, Checklist
Label: DEPLOYMENT READY

STAGE 2: TRAVEL AGENCY
Icon: Envelope
Label: PRE-TRIP ADVISORY

STAGE 3: TRAVEL
Icon: Smartphone
Label: ASSISTANCE & ALERTS

STAGE 4: INCIDENT
Icon: Smartphone with location pin
Label: ASSISTANCE & TRACKING

Global Assistance Centre Services:
 - Pre Trip-Advisory
 - Travel Tracking
 - Email Alerts
 - Online Medical info
 - Online Security info
 - Mobile App

QUICK REP

INDIA

Country facts

Capital	Delhi
Language	Hindi 14%, English
Population	1.189 billion
Religion	Hindu 80%
Time zone	GMT +5:30
Currency	Indian Rupee

Saab market overview

Saab has had an office in Delhi, India for the last eight years. The office has around 20 employees and representation from all BUs. Saab also has multiple ongoing partnerships and advisory relationships in India, including an R&D centre & sourcing presence in India for Aerostructures components, APU for Aerostructures Assembly.

Business Area	Personnel	Operation & Campaign	Site
Market Area	Local staff: Experts	Marketing team for all BUs, HR/Administrative support, Partnership/Offices team	New Delhi
Aeromotives	Local Staff	Marketing	New Delhi
Dynamics	Local Staff	Campaign support	New Delhi
Electronic Defense Solutions	Experts, Local Staff	Marketing	New Delhi
Industrial Products and Services	Experts	Aeromotives Sourcing Team, Campaign Mgr, some collaboration (Aerostructures/AI)	Belgaum, Hyderabad, Bangalore
Security and Defense Solutions	Experts	Marketing, OHS Joint Development program	New Delhi
Support and Services	Experts	Marketing	New Delhi

RISK RATING

- Saab Main
- Global Risk Travel Security

DEPLOYMENT READY

- Deployment Ready
- Education Preparatory
- Local Security Regulations
- Personal Health & Vaccine Briefing
- Passports and Visa

TRAVEL REGULATIONS

- Travel Restriction
- Economy Atrial
- Economy Decline
- Hotel
- Car Rental Restriction
- Taxi Restriction
- Public Transport Restriction

Hotel

CR Car Rental Restriction

TR Taxi Restriction

PT Public Transport Restriction

C Saab Standard Computer

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INSIGNIFICANT/LOW RISK ACTIONS 1-5

- Before and During Travel
- Security Equipment & Services
- Vaccine, Medicine & Health and Safety Risk
- Emergency and Insurance Assistance
- Passport, Visa & Travel Directive

MEDIUM RISK ACTIONS 1-10

- Deployment Ready Training part 0
- Travel Security Kit & Spare Phone
- Medical Accessibility
- Advice by Local Office
- Deployment Ready Checklist

HIGH RISK ACTIONS 1-15

- Deployment Ready Training part 1-2
- First Aid Equipment
- Medical Assessment
- ISOPREP
- Journey Management System

BEFORE AND DURING TRAVEL

SUMMARY OF ACTIONS

- READ COUNTRY REPORT**
 - Travel regulations
 - Risk levels & security advice
 - Map with risk zones
 - Country information
- DOWNLOAD THE APP**
 - Emergency assistance
 - "Check-in"
 - Security updates
 - Country information/awareness
- READ PRE-TRIP ADVISORY**
 - Automatic reminder
 - Risk levels & security advice
 - Country information
 - Emergency information

READ COUNTRY REPORTS

WHY To establish the risk and find useful tips for your safety.
WHO Go to country reports, read and follow.

DOWNLOAD THE APP

WHY To enable accessible assistance and information while you are travelling.
WHO See instructions below.

THE APP MAIN FUNCTIONS

- The assistance number is pre-programmed in the app, if calling for assistance you will reach Global Assistance Center.
- If you're affected by, or in the vicinity of an incident, you shall check-in on your location. When checked-in, Global Assistance Center and Saab Security can assess your situation and offer more specific assistance and support.
- The app provides you with location based medical and security updates, with information about how to avoid or deal with upcoming situations.

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Travel Security App

- One Click Global Emergency Call
- 24/7 Medical and Security Advice
- Check-In for Support
- Security and medical Notifications
- Medical and Security Online Guides

Travel Medicine & Security Handbook

Pocket Country Security Guide

- Local risk
- Maps
- Contact numbers
- Emergency procedures

Travel Security Kit

First Aid Kit ITK

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WHAT CAN WE DO IN CASE OF INCIDENTS OR CRISES?

Not much without knowledge and gear!

Success factors:

- Assistant provider available
- Proactive approach
- Trained employees
- Trained management team
- Crises vs Incident

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
      B --> C[SECURITY PROCEDURES]
      C --> D[CONTINGENCY PLANNING]
      D --> E[REPORTING & ANALYSIS]
      E --> A
  
```

EVACUATION PHASES	
Preparatory	
Warning	
Stand-by	
Evacuate Non-Essential Staff	
Evacuate all	

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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?

Not much without knowledge and gear!

Plan for actions in case of deviation of main plan

- Victim of crimes
- Civil unrest
- Injury or death
- Kidnap & Ransom
- Natural disasters
- Fire incidents
- Information/hardware loss

BE YOUR OWN BODY GUARD!

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WHAT CAN WE DO IN CASE OF INCIDENTS & CRISES?

- Keep updated
- Manage language and culture
- Emergency assistance
- Insurance cover
- Vaccinations
- Passport, visa, customs and local legislation
- Aids for finding your way around

Typhoid fever

Bacterial infection of the guts.

Symptoms: High fever, headache, loss of appetite, diarrhoea, muscle pain.

Distribution vector: Via contaminated food and water.

Prevention: Vaccines, for example Typhovax or Typhimur.

New dose every third year. Otherwise good hygiene procedures for hand washing, water and food.

Treatment: Sulfamethoxazole and trimetoprim* 800 mg/160 mg x 2 for 10 days (Bactrim®), alternatively ciprofloxacin* 500 mg x 3.

EMERGENCY MEASURES

Memory card [Read more](#)

Terror attack – within sight or hearing [Page 116](#)
RUN: Run and seek cover in the nearest secure place. Run in short stages.
HIDE: Hide in a secure place. Barricade the door. Set your mobile to silent mode.
FIGHT: Fight as a last resort. Try to overpower/dismarm or play dead.

Terror attack – in the vicinity [Page 120](#)
1. Stop, avoid movement and exposure (risk of secondary attack).
2. Notify that you are unharmed, avoid overloading mobile-/Internet network.
3. Gather information about direction of and distance of the threat.
4. Avoid gatherings of people and public transport.

Under fire [Page 115](#)
1. Seek cover.
2. Identify the direction of danger and where the nearest alternative cover is.
3. Move quickly, quietly and hidden to the next cover.
4. Continue in short stages at high speed, from cover to cover.

Road block/Vehicle checkpoint [Page 123](#)
• Drive in calm, follow instructions. Only calm, predictable movements.
• If it is dark outside, turn on the interior lighting.
• If negotiations arise, appoint a spokesperson. Be patient, behave respectfully.

Robbery [Page 108](#)
1. Follow instructions from the perpetrator, keep calm, no sudden moves.
2. Go to the nearest secure place and carry out a self-check.
3. Block all cards and devices lost as quickly as possible.

Assault – imminent [Page 110](#)
1. Place yourself tactically. Create distance and make sure there are protective objects between you.
2. De-escalate with non-aggressive body language. Show your palms, speak calmly.
3. Check out the surroundings, so that no further person sneaks up from behind.
4. Identify a suitable flight path, flee or call for help.

Fire [Page 117](#)
1. Save yourself and those in danger.
2. Warn all threatened by the fire.
3. Activate the fire alarm or local emergency number.
4. Put out the fire if you think you can.

Theft or loss of passport [Page 109](#)
1. Block all cards and devices lost as quickly as possible.
2. Block the passport via your embassy. They can issue a temporary passport.

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- 0 Alert employees and coordination centres of deteriorated situation. Increase alert level in-country and set Notice-to-Move.
- 1 Stop incoming / planned personnel. Travel Ban
- 2 Advance planned departures – keep only essential staff (regular flights)
- 3 Stand Fast at secure locations (Evacuation Assembly Area). Be prepared to evacuate with essential personal and company equipment
- 4 Movement to designated Evacuation Port of Departure PoD with safe transports on safe routes
- 5 Await evacuation flight at PoD. Contracted air transport company. Immigration routines.
- 6 Flight to Safe Haven. Transfer to regular flights for home country. .

Basic Security

Informationssäkerhet Anläggningskydd Personalsäkerhet Resesäkerhet

Ta reda på risknivå

Olika länder är olika säkra att resa till och kräver därför olika nivåer av förberedelser. Ju högre risknivå desto fler förberedelser innebär det. Inför din resa är det därför viktigt att känna till vilken risknivå det är på ditt destinationsland.

→ Vilken huvudrisknivå bedöms följande länder till?

Storbritannien

Venezuela

Indien

Somalia

LOW MEDIUM HIGH VERY HIGH

Låg risk

Medium risk

Hög risk

Väldigt hög risk

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WHAT CAN WE DO AFTER AN INCIDENT?

Learn and develop!

Success factors:

- Establish report system and culture
- Evaluate situational awareness and training
- Evaluate possible motives and targeting
- Review effectiveness of security planning and training
- Implement finding

A circular process diagram with five stages connected by arrows in a clockwise cycle:

- REPORTING & ANALYSIS** (highlighted in yellow)
- CONTEXT ANALYSIS**
- RISK ASSESSMENT**
- SECURITY PROCEDURES**
- CONTINGENCY PLANNING**

The background of the slide features a night-time aerial view of a modern building complex.

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WHAT WE LEARNED DURING OUR PATH...

Travel Security will endorse:

1. Resilient global operations with a customer focus
2. Attract and keep the best
3. Live your own values, Live your customers values
4. Focus on behavior change and tools – PowerPoints and policies does not save lives!

```

    graph TD
      A[CONTEXT ANALYSIS] --> B[RISK ASSESSMENT]
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